

National Immunisation & Vaccination System (NIVS)

Multifactor Authentication User Guide



Contents

.....	1
Contents.....	2
1. Overview.....	2
2. Installing the Google Authenticator on your phone.....	2
3. Set up Google Authenticator using a QR Code.....	3
4. Setting up MFA in NIVS.....	6

1. Overview

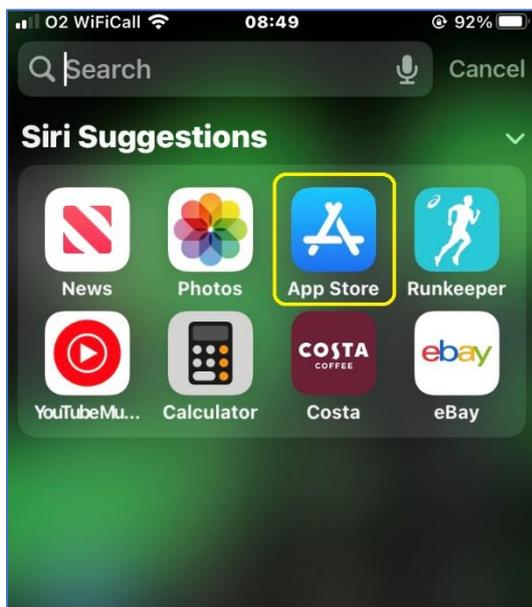
From 11th May, your next login to NIVS will require the addition of a new security measure call MFA or Multi Factor Authentication. This is software that will provide an additional layer of security to your login to the NIVS application.

This will also require the installation of an authenticator onto your mobile phone which can be done ahead of this time.

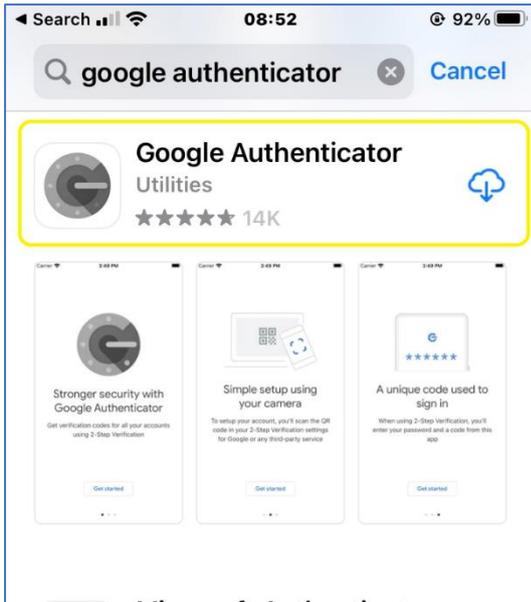
2. Installing the Google Authenticator on your phone

On your iPhone, launch the App Store

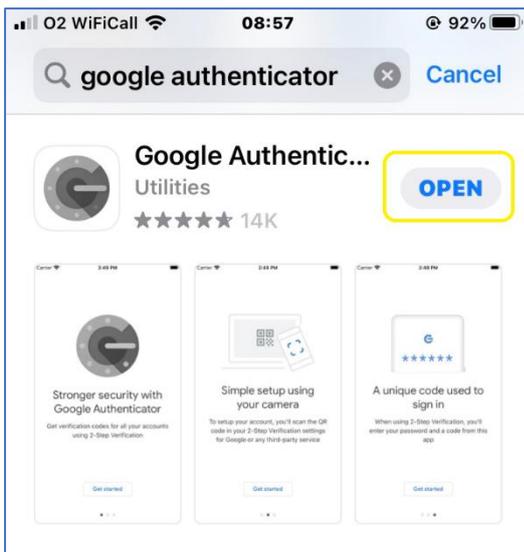
On your Android launch the Google Play Store



Search for Google Authenticator and download this to your phone. Click the download button 



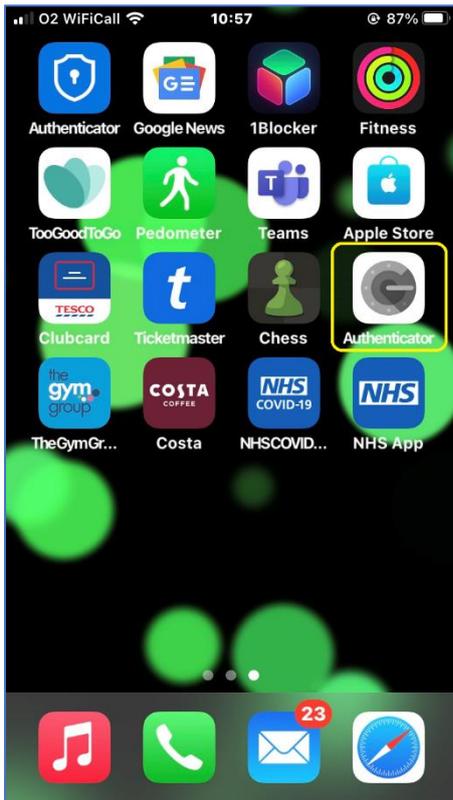
Once downloaded, click the Open button.



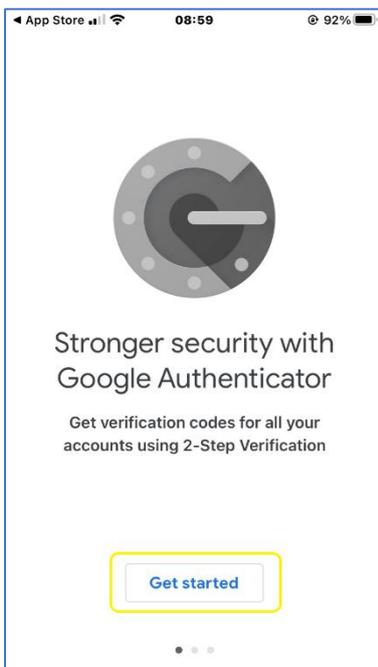
You can now close the authenticator.

3. Set up Google Authenticator using a QR Code

On your phone, launch the Google Authenticator



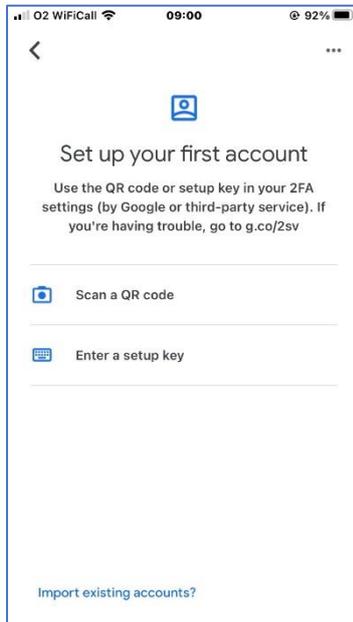
Then click Get Started



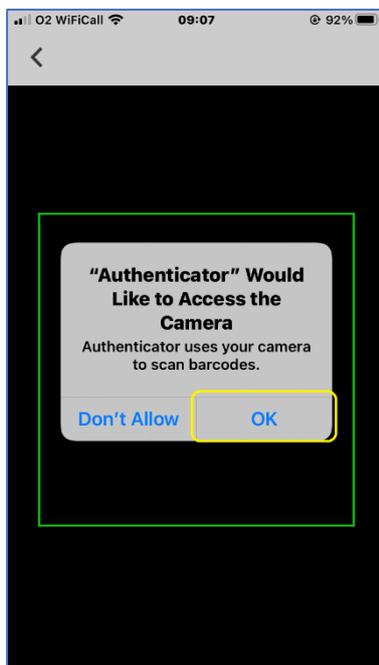
You will be presented with two options:

Scan a QR Code

Enter a setup key



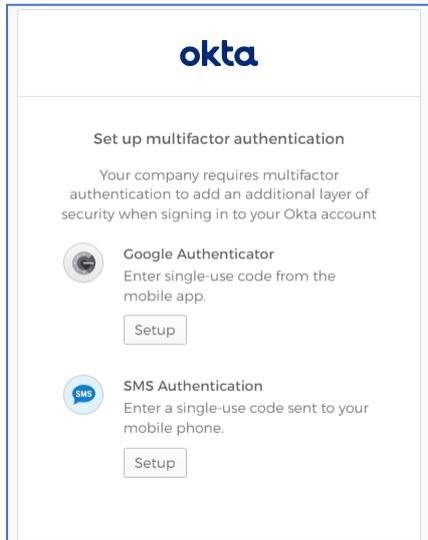
Select **Scan a QR code**. At this point, the rear camera on the phone will open. You may be prompted to give the Authenticator permission to use the camera at this point. Click OK.



4. Setting up MFA in NIVS

Logon to NIVS.

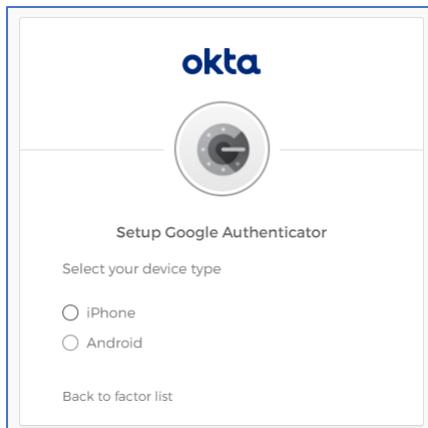
You will be prompted by a screen prompting you to install the Google Authenticator.



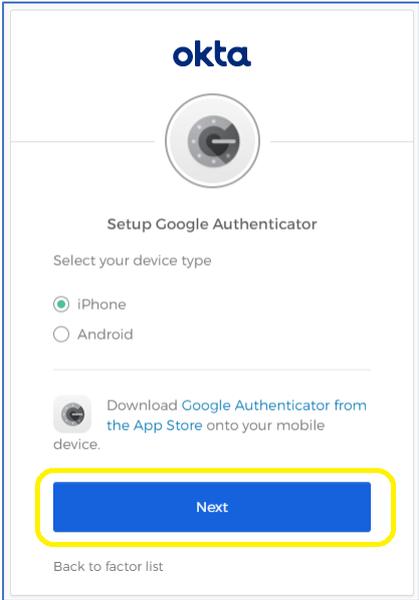
Below the Google Authenticator option, click the **Setup** button. **Do not select SMS Authentication.**

You should see a new page with the below in the centre.

Select your phone

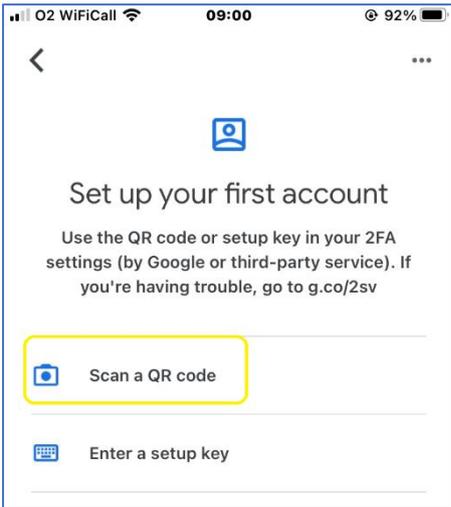


You will be presented with a new option

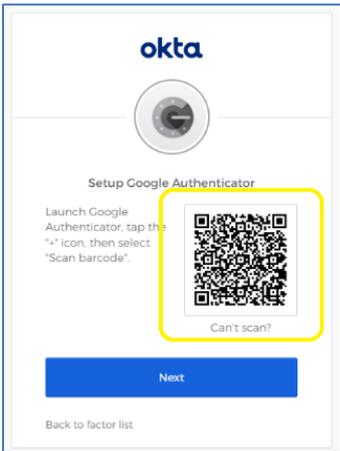


Click Next. You will be presented with a screen and a QR code to scan.

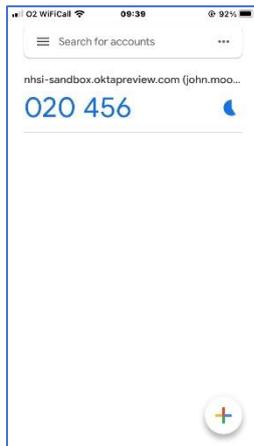
On your phone, launch the Google Authenticator. Select Scan a QR code.



This will open the phone camera. Point the camera at the QR code onscreen



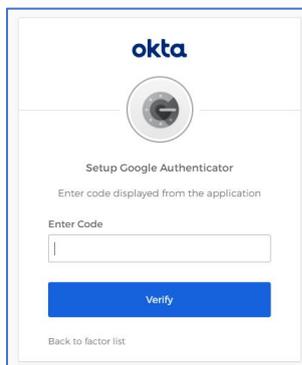
Once the QR code has been captured, you will see an image like the below. This will present automatically.



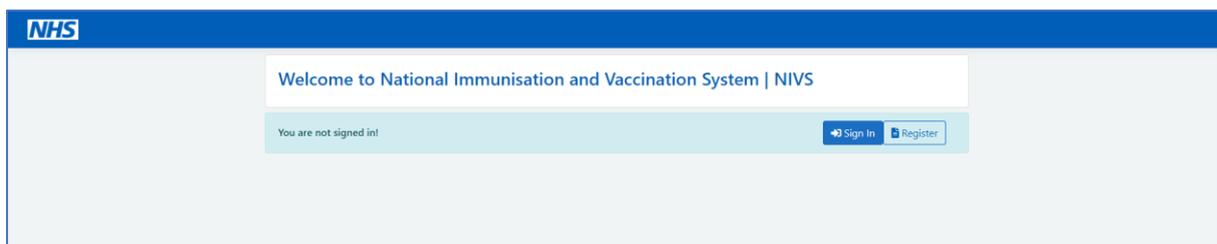
You will be asked to enter the series of 6 numbers in to the “Enter code” field. Then click verify.

- You will see a small icon on the left of the screen – this is a timer of 30 seconds. You have 30 seconds to enter the code before these change to a new number (note that the number will change to red in the last 5 seconds.) It is OK to allow the numbers to change before you enter them if they are showing as RED when they appear on your screen.

This will effectively pair the Authenticator installed on your phone to your NIVS account.



You will be asked to perform this step one more time to complete the set up. Enter the new set of numbers and you will be sent to the NIVS login screen.



Setup by QR code is now complete.

Version History

Version	Version Date	Author/Changes	Description
1.0	28/04/2022	Harrison Whitworth	Initial Version
1.1	04/05/2022	Vicky Nelson	Added a note about RED authenticator numbers.